

The Classical Academy
975 Stout Road
Colorado Springs, CO 80921

Board of Directors Meeting
North Campus
Monday, May 10, 2010

I. Call to Order (6:00pm)

Chairman Steve Pope called the meeting to order at 6:02pm

II. Pledge of Allegiance / Roll Call

All board members present for board meeting. Matt Carpenter and Jim Kretchman will arrive a little late to the meeting.

Jim Kretchman arrived at 6:04pm.

III. Comments

- a. Spotlight Presentation – TCA Science Fair Students Est Time: 10 mins

Russ Sojourner shared that the students in the spotlight presentation were students who had won an award of some type at the Science Fair. He also shared how well we did here at TCA and that some students then went on to do well at state. The students who were able to be present at the meeting were Ethan Hahn, Marcus Witzel, Chelsea Smith, Megan Percy, and Chris Krause. There were additional students who had won an award but were not able to be present because they were participating in the International Science Fair. These students were Aleesa Muir, Nathan Weeks, and Lorne Muir

- b. Comments from the Audience Est. Time: 5 mins

IV. Consent Agenda Items Est. Time: 2 mins

- a. Admin/Ops Summary Report
b. March Financials
c. Business Textbook Approval

Moved by Chris Bender ,seconded by Vance Brown, to approve the consent agenda at 6:15 pm. Roll Call. Approved by unanimous vote.

V. Executive Session

- a. Discuss personnel matter, pursuant to CRS sec. 24-6-402(4)(f). Est Time: 20 mins

Moved by Chris Bender, seconded by Jim Kretchman, to adjourn into executive session pursuant to CRS sec. 24-6-402(4)(f), at 6:20pm. Roll call. Approved by unanimous vote.

Returned to public session at 6:58pm.

VI. Discussion Agenda Items

- a. Smart Caps
i. Item: Removed from consent agenda and added to agenda items

Moved by Chris Bender, seconded by Jim Kretchman, to approve Smart Caps with a slight wording change, at 6:52pm. Roll Call. Approved by unanimous vote.

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

b. Policy Review/Updates

i. Item: Ongoing until implemented – Vote on Board Policies

ii. Presenter: Kevin C/Ron M/Matt C For: Info/First Read/Vote Est Time: 10 mins

Matt Carpenter shared that there are certain D20 policies that we follow at TCA because we have not written our own. He shared that site based management policy and school accountability policy needed to be formatted to create a better fit for TCA. Matt shared that they would opt out of AE, wait for ABB and approve / accept the other policies as is from D20

c. Lead Team Administration Staffing Update

i. Item: Update from the Lead Team on next school years admin staffing plan

ii. Presenter: Leesa Waliszewski/Ron Mast For: Discussion Est Time: 15 mins

Leesa Waliszewski said the changes suggested to the elementary administrative staff has been in discussion with her team for at least a couple of years. These changes would allow for there to be better support for principals and campuses.

d. College Pathways Staffing Changes

i. Item: Discuss Possible changes to College Pathways staffing

ii. Presenter: Peter Hilts For: Discussion Est Time: 10 mins

Peter Hilts reviewed the current FTE model under his department for the current year and then showed what the purposed model for next year would be. He reviewed this in detail with the board and that they would not add to this department what they don't need.

Matt Carpenter arrived at 7:25pm.

e. FAST Report

i. Item: Review FAST report with Board

ii. Presenter: Jim Woody For: Info Est Time: 10 mins

Jim Woody shared a brief update from the last FAST meeting. He reviewed the changes that were proposed along with any possible budget cuts. He reviewed the capital budget expenses. He shared that FAST committee recommended the board reviewed the capital building expenses at the board meeting offsite.

f. Banking Request for Proposal

i. Item: Board to provide guidance to CFO on banking decision for next fiscal year

ii. Presenter: Mark VanGambleare For: Discussion Est Time: 15 mins

Mark VanGambleare reviewed that they have received three different proposals for the bank for TCA. He shared that they would review the different proposals and then choose the one that will work the best for TCA.

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



g. 2009-10 Budget Modification

i. Item: Review and approval of modified 2009-10 Budget, to properly appropriate expenditure of funds

ii. Presenter: Mark V / Toni D.

For: Review/Vote

Est Time: 15 mins

Toni Demott shared the breakdown of the major changes that need to be made to this year's proposed budget. She shared that the biggest change would be to the general fund, custodial fees, and utilities. And in the secondary instructional account they would be decreasing the budget in that.

Moved by Chris Bender, seconded by Jim Woody, to approve the 2009-2010 budget modification with an amendment made to the total dollar amount from \$663.9 to \$723.9, at 7:45pm. Roll Call. Approved by unanimous vote.

Steve Pope stated that motion passed and the budget for the 09-10 school year has been amended.

h. 2010-11 Fee Schedule

i. Item: Review proposed fees for 2010-11

ii. Presenter: Hugh D/Mark V/Kevin C

For: 1st Read

Est Time: 10 mins

The board quickly reviewed the fee schedule and then asked about the new technology fee that was being implemented.

Mark VanGamble shared that if the fee was not paid that students and parents would not receive a login for the computer system.

Jim Kretchman asked how we could legally deny a students and parents access to the computer.

Hugh DiPretore shared that if someone could not pay the fees that documentation to state a reason for not being able to pay would be requested and then the situation would be reviewed. And then this information would be documented. If any one was free and reduced lunch then these students would automatically be waived from paying this fee.

Jim Woody addressed the increase in buses and transportation fees. He asked if the lower number of people who have enrolled is normal or not.

Kevin Collins shared that they are in the process of working with D20 to see if the fees could possibly be reduced. He said that they would sit down with D20 in June if there were not enough people who have signed up and then go from there.

Moved by Jim Woody, seconded by Matt Carpenter, to approve the proposed fee schedule with the amendment to the technology fee schedule, for 2010-2011, at 8:21pm. Jim Woody withdrew his motion. This will be reviewed at the next board meeting and voted on.

i. 2010-11 Budget Approval

i. Item: Review and approval of 2010-11 budget

ii. Presenter: Mark VanGamble

For: 2nd Read / Vote

Est Time: 30 mins

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

Mark VanGamble reviewed the updated budget from the budget that was reviewed at the last board meeting. He went through the handouts with the board to review different line items and the changes that have been made due to funding decreases from the state and increases in funding for PERA.

Moved by Jim Woody, seconded by Chris Bender, to approve the 2010-2011 budget, at 8:47pm. Roll Call. Approved by unanimous vote.

Chairman Steve Pope called for a break at 8:47pm. Meeting was reconvened at 9:02pm.

- j. TCA Charter Contract Update
 - i. Item: Update on Charter Contract
 - ii. Presenter: Kevin Collins For: Information Est Time: 10 mins

Kevin Collins updated the board on the latest changes and information in the charter contract. He shared once they have an almost complete draft they would send the board an updated copy of the agenda.

- k. Board Retreat Planning and Preparation
 - i. Item: Discuss topics for a Board Retreat in July/August. Subcommittees made up of Board and Lead Team members will bring content to the Board Retreat for each topic.
 - ii. Presenter: Steve Pope/Matt Carpenter For: Discussion Est. Time: 20 mins

The board discussed possible topics for the retreat. What topics would be more important than others and what the primary focus should be.

- l. TCA President Orientation (Moved to June mtg)
 - i. Item: Discuss orientation plan over the next six months
 - ii. Presenter: Steve Pope/Matt Carpenter For: Info/Discuss Est. Time: 15 mins
- m. Board Debrief / Future Meeting Schedules and Agenda Items
 - i. Item: Confirm June meeting date and determine tentative meeting dates for next school year
 - ii. Presenter: Board Chair For: Discussion Est. Time: 10 mins

- VII. Executive Session Est. Time: 30 mins
 - a. Performance feedback for Interim President, pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f).

- VIII. Future Agenda Items
 - a. Tentative June Agenda Items
 - i. Security/Safety Survey Plans & Actions (Kevin)
 - ii. Parent Survey Lead Team Summary (David & Lead Team)
 - iii. Update Core Values Document with an official Q2 version
 - b. Future Agenda Items
 - i. TCA Building Corp Update – 2Q10
 - ii. Board Sub-Committees: Review/Update Board Policy (Steve)
 - 1. Item: Board review and start the process of updating the board policies
 - iii. Fundraising Report – (Apr/May)
 - iv. Standards of Business Conduct – May/June (Ron-TBD)
 - v. Safety, Safe2Tell, & Security Update – Quarterly

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



- vi. Board Development – TBD
 - vii. Curriculum Review – TBD
 - viii. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies
 - c. Regular Board Meeting Dates for remainder of 1H2010
 - i. May 10th, May 24th(optional), June 7th
- IX. Adjournment
- Moved by Lisa Sutton, seconded by Jim Woody, to adjourn the meeting, at 11:24pm. Roll Call. Approved by unanimous vote.*

Meeting was adjourned at 11:25pm.